



CBB ONE-YEAR BRIDGE EXTENSION APPLICATION

A one-time, one-year bridge extension may be requested if a CBB credential is about to expire and the holder is not able to complete all the renewal requirements on time. The application and fee should be submitted no later than December 31 of the expiring year.

A one-time extension eliminates one (1) year of requirements eligibility. All requirements must be completed during a 4-year period from the new expiration date. For example, if your CBB credential expires on December 31, 2020 and you are approved for a one-year extension, your new CBB expiration date will be December 31, 2021. Submitted requirements must be within January 1, 2018 to December 31, 2021.

To extend your CBB credential, the following requirements must be met:

- 1. Membership in CABB and Agreement to uphold the Association's Code of Ethics.
2. Payment for \$50 Extension Fee.
3. Register and pay for a CABB 501 course in the year the credential is expiring, although the course may be taken in the future.
4. A member may only use the bridge extension once in the lifetime of the program.

Please complete the below form:

Form with fields: Extension Request Date, First Name, Last Name, Company, Office Address, City, State, Zip, Phone, Email.

The CBB committee is made up of volunteers and will do their best to process all applications in a timely matter. Please follow all instructions and provide all necessary documentation as requested. Incomplete applications will result in delays or denial.

Click here to view and download CABB CBB Policy Manual.

I, \_\_\_\_\_, have read, understood and agree to uphold the CABB Code of Ethics and CABB CBB policies. I also declare and affirm the statements made in the forgoing application, including accompanying statements and transcripts are true, complete, and correct. I authorize the investigation of all statements contained in this application.

Form with fields: Applicant Signature, Date.



California Association  
of Business Brokers

## CBB ONE-YEAR BRIDGE EXTENSION APPLICATION

### **Please return this application to:**

California Association of Business Brokers  
4747 N. First Street, Suite 140  
Fresno, CA 93726  
Or email to: [CABB@CABB.org](mailto:CABB@CABB.org)

### **Revocation**

The Certified Business Broker (CBB) designation of any member may be terminated by the Association's Board of Directors for the following reasons:

- 1) Failure to remain a current member in good standing with CABB.
- 2) Violation of the Association's bylaws and/or rules and regulations, or Code of Ethics.
- 3) Misrepresentation, either intentional or otherwise, of experience or other qualifications.
- 4) The rendering of a guilty verdict by a trier of fact of proper jurisdiction (court or arbitration) for charges which, in the opinion of the Association's Board of Directors, reasonably establish the **CBB's** noncompliance with those standards required by CABB.

Any CBB whose designation is terminated shall immediately return his/her **CBB** certificate and any other related items (pins, plaques, etc.). In addition, his/her store of stationery and other renderings mentioning the **CBB** designation must be immediately destroyed. And, lastly, it is specifically understood that the member or former member may not verbally or in print make ANY reference to "former CBB," "past CBB," or the like.

### **Identification**

Once your application is submitted, CABB will review your qualifications and contact you with the credentialing committees' decision. Individuals awarded the **CBB One-Time Bridge Extension** designation may continue to include the designation by the initials "**CBB**" or the words "**Certified Business Broker**" on his business cards, seals, brochures, letterhead, and other promotional materials.